GOVERNMENT OF INDIA

MINISTRY OF DEFENCE

ARMED FORCES TRIBUNAL, REGIONAL BENCH, CHANDIGARH

Tele No: 0172-2923652

Armed Forces Tribunal
Regional Bench, Chandigarh,
at Chandimandir, Near Tank TCP,
Panchkula, Haryana-134107

AFT/CHB/ESTT/207/ 1346

23rd November, 2026

VACANCY CIRCULAR

Applications are invited for filling up the posts of Principal Private Secretary, Tribunal Officer/Section Officer, Tribunal Master (Stenographer Grade-1), Assistant, Junior Accountant, Upper Division Clerk, Stenographer Grade-II, Lower Division Clerk, Data Entry Operator, Staff Car Driver and Multi Tasking Staff in the Armed Forces Tribunal, Regional Bench, Chandigarh on ***'deputation/absorption'*** for a period of three years from suitable candidates, who fulfill the eligibility conditions:-

Sl. No.	Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
1	Principal Private Secretary (General Central Service Group 'A' Gazetted Ministerial)	05	Pay Matrix, Level 11 (Rs 67700-208700)	***Deputation/Absorption*** Stenographer in Central Government or State Government or Supreme Court or High Courts or District Courts or Statutory/Autonomous bodies having pensionary benefits:- (a) holding analogous post on regular basis in the parent cadre or department; or (b) with six years regular service in the parent cadre or Department in posts in level 8 of the Pay Matrix; or (c) with seven years in regular service in the parent cadre or Department in posts in level 7 of the Pay Matrix. **Desirable**: Knowledge in computer operation. **Note 1**. The Departmental officers in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for promotion. **Note 2:** The period of deputation including the period of deputation (including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed **three years**. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

Sl. No.	Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
2.	Tribunal Officer/ Section Officer (General Central Service Group 'B' Gazetted, Non- Ministerial)	05	Pay Matrix Level – 7 (Rs 44900-142400)	***Deputation/Absorption*** Persons working under Central Government or State Governments or Supreme Court or High Court or Subordinate Courts or Statutory/Autonomous bodies having pensionary benefits:- (a) Holding:- (i) analogous post on regular basis in parent cadre or department; or (ii) post in the level - 5 of the Pay Matrix (Rs 29200-92300) with five years regular service in the grade, **and** (b) possessing the following educational qualifications and experience: (i) Degree of a recognized University; **and** (ii) Having 2 years experience in personnel, administrative or judicial work. **Desirable**: Degree in Law. **Note 1**. The Departmental officer in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. **Note 2:** The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed **03 years**. The maximum age limit for appointment by deputation or absorption shall not exceed 56 years as on the closing date of receipt of application.
3.	Tribunal Master (Stenographer Grade -1) (General Central Service Group 'B' Non-Gazetted Ministerial)	05	Pay Matrix, Level - 6 (Rs 35400-112400)	***Deputation/Absorption*** Stenographers of the Central Government or Armed Forces or State Government or Supreme Court or High Court or District Courts or Statutory/ Autonomous bodies having pensionary benefits holding:- (i) the analogous post on regular basis in the parent cadre or department; or (ii) post in level 4 of the pay matrix (Rs 25500 – 81100) with 10 years regular service in the grade. **Note 1**. The departmental officer in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on Deputation (Including Short Term Contract). **Note 2:** The period of deputation including the period of Deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding the appointment in the same or some other organization or Department of the Armed Forces Central Government shall ordinarily not exceed **three years**. The maximum age limit for recruitment by Deputation (Including Short Term Contract/absorption) shall not exceed 56 years as on the closing date of receipt of application.

Sl. No.	Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
4.	Assistant (General Central Service Group 'B' Non-Gazetted Ministerial)	04	Pay Matrix, Level - 6 (Rs 35400-112400)	***Deputation/Absorption*** Officials working under Central Government or State Governments or Supreme Court or High Court or Subordinate Courts or Statutory/ Autonomous bodies having pensionary benefits:- (a) (i) holding analogous post on regular basis in the parent cadre or department; **or** (ii) Upper Division Clerk in the level 4 of the pay matrix (25500-81100) with 10 years regular service in the grade in Central Government or State Governments or Supreme Court or High Court or Subordinate Courts. (b) (i) Possessing Degree from recognized University; and (ii) having 2 years experience in establishment, administration or Accounts. **Note:** The period of deputation including the period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed **three years**. The maximum age limit for deputationist shall not be exceeding the age of 56 years on the last date of receipt of application.
5.	Junior Accountant (General Central Service Group 'C' Non-Gazetted, Non Ministerial)	01	Pay Matrix, Level - 5 (Rs 29200-92300)	***Deputation*** Officials working under Central Government or State Governments or Supreme Court or High Courts or Subordinate Courts or Statutory/ Autonomous bodies having pensionary benefits:- (a) (i) holding analogous posts on regular basis; **or** (ii) with five years regular service in posts in the level - 4 in the pay matrix (Rs 25500-81100); **and** (b) Possessing Bachelor's degree from a recognized University.
6.	Stenographer Grade - II (General Central Service Group 'C' Non Gazetted, Ministerial)	09	Pay Matrix, Level - 4 (Rs 25500-81100)	***Deputation/Absorption*** Officials holding analogous posts on regular basis in the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts **Essential:-** (a) 12th pass or equivalent from a recognized Board or University. (b) **Skill Test Norms** – On computer. (i) Dictation: 10 minutes @80 words per minute. (ii) Transcription: 50 minutes (English): 65 minutes (Hindi). (c) Computer training course of at least six month duration.

Sl. No.	Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
				3. The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms upto the date on which they are due for release from the Armed Forces and thereafter they may be continued on re-employment. **Note**: Period of deputation including the period of deputation in another ex cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed **three years.**
7.	Upper Division Clerk (General Central Service Group 'C' Non-Gazetted, Ministerial)	05	Pay Matrix, Level - 4 (Rs 25500-81100)	***Deputation/Absorption*** Officials from Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts having pensionary benefits:- (i) holding analogous posts on regular basis; **or** (ii) holding the post in the Pay Matrix Level-2 (19900-63200) with eight years regular service in the grade. **Note**: Period of deputation including the period of deputation in another ex cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed **three years.**
8.	Lower Division Clerk (General Central Service Group 'C' Non Gazetted, Ministerial)	04	Pay Matrix, Level - 2 (Rs 19900-63200)	***Deputation/Absorption*** 1. Officials holding analogous posts on regular basis in the Central Government or State Governments or Tribunals or Commission or Statutory Bodies or Courts. 2. **Essential** (a) 12th class pass or equivalent qualification from a recognized Board or University. (b) A typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500 Key Depression per Hour/9000 Key Depression per Hour on an average of 05 Key depressions for each word). (Time allowed – 10 Minutes). (c) Computer training courses of at least six months duration. **Desirable**: Graduate from a recognized University.

Sl. No.	Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
				3. The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms upto the date on which they are due for release from the Armed Forces and thereafter they may be continued on re-employment. **Note**: Period of deputation including the period of deputation in another ex cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed **three years.**
9.	Data Entry Operator (General Central Service Group 'C' Non Gazetted, Non-Ministerial)	07	Pay Matrix, Level - 2 (Rs 19900-63200)	***Deputation/Absorption*** 1. Officials from the Central Government or State Governments or Tribunals or Commission or Statutory Bodies or Courts. (i) holding analogous posts on regular basis. or (ii) holding post(s) in the Pay Band-1, Rs 5200-20200 + Grade Pay of Rs 1900 with two years regular service in the grade. 2. **Essential** (a) 12th class pass or equivalent qualification from a recognized Institution or Board or equivalent; and (b) Diploma or Certificate in Information Technology or computer field, and (c) Knowledge of data entry or computer operation (should posses a speed of not less than 8000 Key Depressions per hour for data entry work). **Desirable**: Graduate from a recognized university. **Note**: The speed of 8000 Key Depressions per hour for data entry works is to be judged by conducting a speed test on the Electronic Data of Processing (EDP) Machine(s) by the Competent Authority. 3. The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms upto the date on which they are due for release from the Armed Forces and thereafter they may be continued on re-employment.
				Note: Period of deputation including the period of deputation in another ex cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed **three years.**

Sl. No.	Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
10.	Staff Car Driver (General Central Service Group 'C' Non Gazetted, Non-Ministerial)	06	Pay Matrix, Level - 2 (Rs 19900-63200)	***Deputation/Absorption*** 1. On the results of a test in driving, designed to adjudge suitability for the post with reference to the standards of competence considered essential in drivers of staff cars from amongst; (a) Persons holding analogous posts of staff car drivers in Ministries or Departments of the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts on regular basis. (b) Regular Despatch Riders in the Pay Matrix Level 2 and possessing a valid Driving License for Motor Cars. **Or** (c) Regular employees in the level 1 of the Pay Matrix Level - 1, with three years experience of the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts located where the concerned Bench of the Tribunal is functioning. 2. **Essential Qualification**:- (a) 10th standard pass from a recognized Board. (b) Experience of driving a motorcar for at least three years. (c) Possessing a valid driving licence for motorcars. (d) Knowledge of motor mechanism (should be able to remove minor-defects in vehicle) 3. The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms up to the date on which they are due for release from the Armed Forces, and thereafter they may be continued on re-employment. **Note**: Period of deputation including the period of deputation in another ex cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed **three years.**

Sl. No.	Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
11.	Multi Tasking Staff (General Central Service Group 'C' Non Gazetted, Non-Ministerial)	06	Pay Matrix, Level - 1 (Rs 18000-56900)	***Deputation/Absorption*** Persons holding analogous posts in Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts possessing the qualifications as under:- 10th Standard Pass or equivalent of any recognized Board. **Desirable**: Training in 'Basic and Refresher' Courses in Home Guards and Civil Defence. 3. The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms up to the date on which they are due for release from the Armed Forces, and thereafter they may be continued on re-employment. **Note**: Period of deputation including the period of deputation in another ex cadre post held immediately preceding the appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed **three years.**

2. The pay of the officer/official selected on deputation basis will be governed by DoP&T O.M No 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.

3. The departmental officers/officials in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for appointments by promotion channel.

4. The maximum age limit for appointment by deputation shall not exceed 56 years with a residual service of four years on the closing date of receipt of applications.

5. The application in the prescribed pro-forma (Annexure-1) of the eligible officers/officials, who can be spared in the event of his/her selection may be forwarded to the Registrar, Armed Forces Tribunal, Regional Bench, Chandigarh near Tank TCP, Chandimandir, Haryana-134107 by the Department **latest by 22.01.2027** along with photocopies of the Annual Confidential Reports for the last five years of the candidates and Vigilance Clearance Certificate.

6. The applications received without supporting documents, photograph, unsigned and incomplete in any manner, shall be summarily rejected.

7. It may please be noted that this Office is not yet enlisted in the Directorate of Estate for allotment of GPRA (General Pool Residential Accommodation).

8. Number of vacancies reflected above may vary.

(**Ruchi Sonkar**)
Registrar (I/C)

Enclosure: Annexure-1

Distribution:-

1. The Secretary General, Supreme Court of India.
2. The Registrar General, High Court of Punjab & Haryana, Chandigarh
3. The Registrar General, High Court of H.P., Shimla.
4. The Under Secretary, MoD, AFT Cell, South Block, New Delhi.
5. The Principal Registrar, Central Administrative Tribunal, New Delhi.
6. The Secretary General National Human Rights Commission, New Delhi.
7. The Registrar, National Company Law Tribunal, New Delhi.
8. The Registrar, Central Administrative Tribunal, Chandigarh Bench, Sector -17, Chandigarh.
9. Income Tax Appellate Tribunal, Kendriya Sadan, Sector – 9A, Chandigarh – 160009
10. The Chief Secretary, Govt. of Punjab, Punjab Civil Sectt., Chandigarh
11. The Chief Secretary, Govt. of Haryana, Haryana Civil Sectt., Chandigarh
12. The Chief Secretary, Govt of H.P., Shimla, H.P. Sectt. Shimla - 171002
13. HQs Western Command (A), Chandimandir
14. HQs Western Command (JAG), Chandimandir
15. PCDA (WC), Sector – 9, Chandigarh (UT).

Copy to:-

Armed Forces Tribunal, Principal Bench, West Block-VIII, RK Puram, New Delhi–110066 - with a request to upload the advertisement in AFT (PB) website www.aft.gov.in

SO, IT Section, AFT RB, Chandigarh - for uploading the advertisement in AFT (RB) website www.aftchd.in

ANNEXURE- I

BIO-DATA/CURRICULUM VITAE PROFORMA

Post Applied For		
1.	Name and Address (in Block Letters)	
2.	(i) Date of Birth (in Christian era)	
	(ii) Mobile No.	
	(iii) E-mail I.D.	
3.	(i) Date of entry into service	
	(ii) Date of Retirement under Central/ State Government Rules	
4.	Educational Qualification	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	

Qualifications/Experience required as mentioned in the advertisement/circular	Qualifications/experience possessed by the officer
Essential	**Essential**
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	**Desirable**
A) Qualification	A) Qualification
B) Experience	B) Experience

5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular/and issue of Advertisement in the Employment News.
5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	

6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as Indicated in the Bio-data) with reference to the post applied.

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting Experience required for the post applied for

.....2/-

***Important**: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:-

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent	
9. In case the present employment is held on deputation/contract basis, please state.	

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre Clearance, Vigilance Clearance and integrality certificate. 9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organization.	
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government. b) State Government. c) Autonomous Organization. d) Government Undertaking. e) Universities. f) Others	
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	

....3/-

14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scale, the latest salary slip issued by the organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
16. Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)	Total Emoluments	
17. Whether belongs to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, and other special categories.		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

_____

_____

Date:

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. **Also certified that;**

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/ Smt. _____

(ii) His/Her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling

(Authority with Seal)